

**STANDISH VILLAGE HALL MANAGEMENT COMMITTEE**  
**Minutes of the AGM held at the Village Hall on 14<sup>th</sup> October 2015**

- 1) Present: Nigel Mattfield (Chair); Keren Mattfield(Secretary); Pam Simonett(Lettings Secretary); Stan Dicker; Ian Richens; Den Smith; Ruth Smith; Gerald Hartley; Sue Hartley
- 2) Apologies;Heather Llewellyn(Treasurer); Maree Stephens; Mike Stephens.
- 3) Minutes of Previous AGM were approved and signed
- 4) Matters Arising; None not covered on Agenda
- 5) Secretary's Report. Secretary reported on membership. There had been one vacancy which had not been filled all year although we had been pleased to welcome Ian Richens who had been invaluable with regard to the ongoing necessary maintenance and Mike Stephens who also had valuable technical expertise. The necessary Charity Commission returns had been made.The Secretary also reported that we now have a 5 star Food Hygiene Rating
- 6) The Chairman introduced the Treasurers report See copy accounts attached. Chairman expressed thanks to the Treasurer for her hard work and was sorry to report that she was resigning from the Committee. The Committee gave a special vote of thanks to Heather for all her work and asked KYM to write to her to express our very grateful thanks.
- 7) Lettings Secretary's Report . Bookings have been reasonable this year but not as good as the year before. Pam reported that the hall was in use most nights. In answer to a question, she confirmed that she had managed to work something out with the Martial Arts group for the weeks that the Parish Council required the hall on Thursday evenings. Luckily they had proved to be very flexible . At present Friday nights were free.
- 8) Chairman's Report The Chairman reported that in the last year we had made some progress with the schedule of maintenance work.and he was confident that we will be able to continue with this work in the next 12 months. We had not been successful in our application for a grant to cover some of this work so the cost was met from capital.  
We have only held 2 events this year, a summer family BBQ which was fairly well attended and a coffee morning organised by Heather and Rachel which raised £200 for Macmillan nurses. The Chair reported that the new challenge was recruitment as we are now 2 understrength. He urged volunteers. Finally he thanked his fellow committee members for their hard work and devotion over the past 12 months.
- 9) Election of Committee for 2015/2016  
The PCC had again nominated KYM and the PC nominated SD although nothing had been heard from the clerk. Heather Llewellyn had resigned and the other existing members confirmed their willingness to stand again. Nigel Mattfield, Maree and Mike Stephens, Pam Simonett and Ian Richens were therefore to continue. The Committee was delighted that Gerald Hartley had offered his services as Treasurer and John Simonett confirmed he was willing to return to the Committee to take responsibility for social matters and both were unanimously elected. This brought the Committee up to compliment. Den Smith was asked to continue as caretaker and to attend the meetings of the committee to advise.
- 10) Date of next committee meeting Immediately following AGM
- 11) Meeting Closed 7.20