

Minutes of meeting of Standish Village Hall Management Committee

Held at Standish Village Hall on Tuesday 16th October 2018

Present: Ian Richens; Keren Mattfield; John Simonett; Pam Simonett; Jackie Knights; Richard Flaxman; Alison Widgery; Celia Smith; Terry Hefferman

Present to advise; Gerald Hartley; Sue Hartley

Apologies; Stan Dicker

All members signed the Trustees Declaration

- As former Secretary KYM asked for nominations for Chair. Ian Richens was nominated and seconded and unanimously voted in. He took the Chair
- The following appointments were made;
Vice Chair-John Simonett
Secretary-Keren Mattfield
Treasurer- Richard Flaxman
Lettings Secretary-Pam Simonett
Social Secretary- John Simonett
- **Keys** to be distributed and a register kept.
- **The caretaking rota** is working and the new cleaner. JS to prepare a new rota and let the new members have the list of duties **ACTION:JS**
- NM had noted that the hearing loop is a matter still outstanding. This had been put on hold pending the resolution of the matter of the lease of the offices as the cost will be substantial. It should be possible to get a grant. Sue reminded the committee about the Community Fund Group.
- **Date of next meeting 28th November 7pm.** In the meantime Keren is to send recent minutes and other documentation to bring the new members up to speed. **ACTION:KYM**