

Standish Village Hall Management Committee
Minutes of Meeting held at Standish Village Hall
On 14th May 2019

1.Present;

Ian Richens(chair); Keren Mattfield; Richard Flaxman; Pam Simonett; John Simonett; Jackie Knights; Alison Widgery; Terry Hefferman; Nigel Mattfield as non-voting advisor
Apologies; Celia Smith

The Chair asked John to report to the Committee on the funeral of Stan Dicker. Stan had been a member of the committee for many years and the substantial contribution he had made over the years was commended and John reported that a commemorative plaque was planned by the Parish Council.

2.Minutes of previous meeting and matters arising;

Minutes of the meeting on 28th February 2019 were approved and signed.

- IR would check again on the trip hazard identified by TH. Suggested yellow paint around it would probably be sufficient **ACTION:IR**
- JK happy that trailing leads dealt with
- Testimonials now on website
- NM still to update photos and collages **ACTION:NM**

3.Treasurer's Report

- Total Cash; £16000 including reserve account
- ERFA now paying higher services charge for 2019
- RF to shop around as insurance renewal due **ACTION:RF**
- RF will get quotes for electricity

4.Maintenance Report

- **Hearing loop-** Neil Lovell is prepared to hold previous price of £795 Additional wireless radio microphone £295. Look into UBB grant KYM to check website **ACTION:KYM**
- **Double Glazing-** IR in process of getting quotes for windows in Lucy's room and will get advice on the main building windows. PC still complaining about cold so needs doing **ACTION:IR**
- **Outbuilding-** cost to remove existing metal structure, fix hardwood frame and door, paint and finish off- £440. Roof is asbestos. Useful facility? PCC want to use it. JS to speak to Stephen Harrison to see if prepared to help fund it. Put on agenda for next meeting **ACTION:JS/KYM**
- **Lighting Problem for Jason and Bridget** – solved
- AW and JK reported that following the meeting on Thursday the PIR was not working and there was no light outside AW and JS to check if and when they are working **ACTION:JS/AW**
- **Windows in loft-** bar at bottom rotted away. H&S issue because of fear of broken glass falling below therefore urgent. IR will get quotes for similar looking window. NM will send details of his builder **ACTION:IR/NM**
Need notice up that walking on roof is dangerous **ACTION:NM**
- Stairlift service due **ACTION: JS**
- **Bees-** IR thought problem solved as advised swarm would move away. PS reported that class said bees on carpet and committee found many. Possibility they are coming in top small window. To be taped up (now done but bees still on carpet. Situation to be monitored.IR speaking to RT) JS to do a warning notice **ACTION: JS**
It was assumed that double glazing would eventually solve problem

5. Lettings Secretary's Report

Bookings staying about the same. Regular bookings. Enquiries but no wedding bookings this year

6. Parish Council Report

- Still concerns about heating when they need to use main area for screen
- Flags which were Stan's now belong to village. JS will be custodian

- PC would like defibrillator Enquiries have been made in the past. JS will ask ERFA present cost as they have previously said would be prepared to give us discount and some training.

ACTION: JS

In principle VH prepared to contribute, subject to more information about cost. Concern about fitting on outside of building because of the listed building status. Check when agreed to proceed.

- We need to give Sue some help with using radio microphone **ACTION: JS/NM**
- Discussion as to whether we need to provide smaller wastebins for waste and recycling. Not sure where they would go. Present arrangement allows for users to make their own arrangements and take responsibility for their own waste

7. Lease of downstairs offices

KYM reported all completed after 2 years.

- Agreed not to send letter of complaint to Diocese.
- Agreed solicitor to keep documents but we will ask for photocopies **ACTION: KYM**
- Parking only ongoing issue with lease. JS has done plan of where cars can park, given to ERFA. NM reminded committee that the church required its part of the car park to be free Friday mornings for their service. Has been agreed with ERFA and PCC

8. Housekeeping/cleaning

- New rota satisfactory
- AW reported that she had noticed lights left on. To report in future to PS so that it can be mentioned to hirees **ACTION: AW**

9. Website/Facebook/publicity

- New arrangement for leaflet dropping working well and also new events section on website
- New Facebook page started where anyone can post anything but closed group for Standish people or interested parties and KYM moderates- Standish Gloucestershire Community Group. KYM to consider whether and how to close old page and transfer everyone to new page

ACTION: KYM

10. Future events and past feedback

Summer Music Evening

- No tickets ordered so far.
- Publicity- new leaflet drop end of month, posters, flyers on website and Facebook **ACTION: JS/KYM**
- Costings- Band £400, Temporary event notice £20, Food for band £40 Need 70 paying guests. Consider position if there are not 40 tickets ordered with a week to go.
- Gerald had suggested concert in church if weather bad Agreed not good idea
- JS and NM to sort out tickets **ACTION: JS/NM**
- Help required Saturday for erection of marquee **ACTION: ALL**

Quiz

- Date suggested 19th October. Put on agenda for next meeting **ACTION: KYM**

11. AOB

- RF to contact ERFA about business rates- they should be paying **ACTION: RF**
- It had been suggested to the committee that the VH could be offered as a venue for a 3Choirs fringe event. AW informed committee that it was too late for inclusion in the July 2019 festival but maybe it could be discussed prior to the next time the event takes place in Gloucester (2022).

12. Date of next meeting

Tuesday 9th July 2019 7.00pm

Meeting closed at 9.00pm