

Standish Village Hall Management Committee
Minutes of Meeting held at Sheepy Hollow
On 9th July 2019

1.Present;

Ian Richens(chair); Keren Mattfield; Richard Flaxman; Pam Simonett; John Simonett; Alison Widgery; Terry Hefferman; Celia Smith; Nigel Mattfield

2.Minutes of previous meeting and matters arising;

Minutes of the meeting on 14th May 2019 were approved and signed.

- NM still to update collages JS and PS to let him have photos **ACTION:NM/PS/JS**
- No further action with regard to outhouse at present
- NM still to do sign about walking on roof **ACTION:NM**
- Stairlift service still to be carried out. JS has requested engineer to call
- AW not noticed lights on since last meeting
- RF still to deal with ERFA's business rates and quotes for electricity **ACTION:RF**

3.Constitution of Committee

AW is now on the Parish Council and will be the PC representative in place of Jackie Knights This leaves a vacancy on the Committee. KYM reported that Nigel Mattfield is much improved in health and has finished the debilitating part of his treatment. He is willing to come back on the Committee. IR pointed out that he only ever considered himself a caretaker Chair and would welcome NM's return. He was unanimously co-opted.

4.Treasurer's Report

- Total Cash; £15900 including reserve account
- Broker provided very good insurance quotes saving over £200 on previous year. ERFA to meet portion of insurance costs
- RF confirmed tenants up to date with rent

5.Maintenance Report

Bees-

- There have been no bees lately and it is assumed that the problem has gone away for this season. AW reported it was her understanding they were Masonry bees and therefore the method of dealing with them would not be the same as other wild bees. She knows someone who will identify them if we can provide her with one to be inspected! **ACTION: AW**
- NM will then prepare a plan of action for next year **ACTION: NM**
- It may be that problem will be solved by secondary glazing

Grant Applications

- KYM confirmed that we have submitted 3 applications to the UBB Community Fund
 - I. Hearing loop including new microphone £1090
 - II. New dormer window £520
 - III. Secondary glazing £6000
- PC have applied for grant for defibrillator
- IR has spoken to listed buildings people who have agreed defibrillator can be attached to outside wall and that the interior glazing can be carried out with the minimum number of screws

6. Lettings Secretary's Report

Bookings ticking over Good regular flow Is there a problem with parking on Friday mornings?KYM to take up with PCC at their next meeting. ERFA do not use the Hall on Friday mornings

7. Parish Council Report

- The verges will be cut by Sunday as agreed
- Could the new bin store be moved round the corner to the side of the hall so that it is not so obvious from the road? IR will look into whether it will fit. JS is willing to paint it dark brown which may look better and will ask ERFA if he may do so **ACTION:IR/JS**
- PC have applied for grant for defibrillator

- PC propose to plant a tree on village green as a memorial to Stan Dicker. Agreed in principle that the VHC will contribute
- PC would like written instructions on the use of the screen and the radio mic **ACTION:JS/NM**

8.Future Events

Music Evening

- All tickets sold
- Garden area has been well tidied up by Luke and Terry Hefferman. Trees will be cut down tomorrow
- Shrubs to be removed back to hedge on Standish Lane to allow more space for car parking(now done)
- New insurer should cover for Public Liability They will confirm **ACTION:RF**
- Check with band if they have insurance **ACTION:JS**
- Cannot park in Graham Stevens's field but can block the gateway
- Could get 15 cars on Pound JS to check with Jason (done and confirmed can park on it)
- Need help with marquee etc. Friday Saturday and Sunday and getting chairs down for band and trestle tables on Sunday Take down tent Monday morning **ACTION:JS/IR/NM**
- JS will sort out flags and prepare rota for tickets and parking **ACTION:JS**

Quiz night

- Confirm 19th October KYM to contact committee by e mail with details and any help required if no meeting in meantime

9.AOB

KYM to do research on registering VH as a Community Asset if recommended by Neighbourhood Development Plan Steering Group

ACTION:KYM

TH would like to look at outhouse door to see if it can be reprieved

ACTION:TH/IR

12.Date of next meeting

To be confirmed by e mail. It may be the AGM but ? will meeting be required when outcome of Grant Applications known
Meeting closed 8,20pm