

## Minutes of meeting of Standish Village Hall Management Committee

Held at Standish Village Hall on Tuesday 17<sup>th</sup> October 2019

1. **Present:** Ian Richens; Keren Mattfield; John Simonett; Pam Simonett; Richard Flaxman; Alison Widgery; Terry Hefferman; Nigel Mattfield

Present to advise; Gerald Hartley; Sue Hartley

All members present signed the Trustees Declaration

2. **Appointment of Officers** As former Secretary KYM asked for nominations for Chair. Nigel Mattfield was nominated and seconded and unanimously appointed

The following appointments were made;

Vice Chair-Ian Richens

Secretary-Keren Mattfield

Treasurer- Richard Flaxman

Lettings Secretary-Pam Simonett

Social Secretary- John Simonett

Ian Richens agreed to advise on all matters relating to the fabric of the building

3. **Minutes of previous meeting and matters arising**

Previous minutes were agreed and signed

- NM/PS/JS still to update collages **ACTION:NM/PS/JS**
- NM to install sign about walking on roof **ACTION:NM**
- RF still to check with ERFA business rates **ACTION:RF**
- Stairlift engineer has still not been in to service. JS to follow up **ACTION:JS**
- NM and AW to liaise with each other about plan of action for bees **ACTION:NM/AW**
- JS and NM to speak to Sue Hartley on Saturday about the microphones. NM to set up mics before PC meetings
- TH still to consider whether outhouse door can be reopened **ACTION:TH**

4. **Housekeeping** Cleaners to be told about spiders webs.( JS- Do we need a new or up to date caretaking rota?)

5. **Upcoming events.** NM and KYM have prepared the quiz for Saturday. Committee urged to attend. JS to marshall people into teams. Agreed to encourage donations for Children in Need

6. **Update on grant applications**

SH informed the Committee that the fund was 4 times oversubscribed but decisions had now been made. She had been given permission to inform the committee prior to official notification. Grants for the loft window and the secondary glazing had been agreed in full. The committee was delighted and thanked SH for her support.

The committee agreed that, as the finances were now more stable, we should proceed with the hearing loop also. NM had a recollection that a grant may be available elsewhere for this purpose. He will look into it

**ACTION:NM**

**Other maintenance matters-** Hall needs attention. C/F

NM was concerned that wedges were being put under the castors of the dividing doors and this was what had caused the problem originally.

Suggested hooks be attached to keep the doors in place **ACTION:NM**

7. **Parish Council Report**

The total cost for **Stan's memorial** including tree planting, guards, wire post, plaque £197.34

Ceremony to be following Remembrance Day Service on 10<sup>th</sup> November. Committee to help with teas and refreshments. KYM to make cake(s)

PS help with teas on the day if she is available **ACTION:KYM/AW/PS**

TH to mark out place for tree(mountain ash/rowan) **ACTION:TH**

The McDonalds bench that was moved will be reinstated on the Green.

There is a bench in the new bus shelter

PC are trying to collect information about accidents on the B4008 See PC newsletter and e mail any information to them **ACTION:ALL**

PC thanked committee for help with circulating the news bulletin

8. **AOB**

• IR to get quotes for fire extinguishers **ACTION:IR**

• IR to investigate heater not working **ACTION:IR**

• TH would like spring flowers planted around the village for next spring . Estimate £30 for sack of bulbs. AW to ask PC **ACTION:AW**

**9. Date of next meeting** November 28<sup>th</sup> 7.00pm